



JANAKPURI SUPER SPECIALITY HOSPITAL SOCIETY
(AN AUTONOMOUS INSTITUTE)
GOVT. OF NCT OF DELHI
C-2B, JANAKPURI, NEW DELHI-110058
Email: janakpurijssh@yahoo.com Phone: 011-28504100

F.6(167)/JSSHS/CTB/AMC of C. & A./2017 /5395

Dated...01/12/17

Subject: - Regarding AMC of computers 37 Nos. installed in various department of this hospital.

Sir,

1. This is to inform you that this hospital have the computers and accessories as mentioned in the list as per given below and required annual maintenance service contract for the period of next one year from the date of award of AMC. You are therefore, requested to submit the following quotations: -

- (a) Annual maintenance service contract charges for the computers and accessories.
- (b) Separate quotation for installing genuine Microsoft Operating System software as per the requirement of computers.
- (c) Rate list of spare parts to be given separately.

2. List of computers / peripherals

S. No.	Name of Equipment / Model	Year of purchase	Quantity	Status	Warranty clause
1.	Desktop / Lenovo	08/2014	15 (Fifteen)	Working	No warranty on hardware, Networking wires and software / AMC / CMC .
2.	Desktop / Lenovo	09/2015	10 (Ten)	Working	Warranty expired on 08/2018 for hardware only. No warranty for Networking wires and software warranty / AMC / CMC not available.
3.	Konica Minolta	2007	03	Working	No warranty / AMC / CMC
4.	HP 3050	2008	02	Working	No warranty / AMC / CMC
5.	Printer ML-1866	2013	15 (Fifteen)	Working	No warranty / AMC / CMC
6.	Printer ML-2166	05/2015	04 (Four)	Working	No warranty / AMC / CMC
7.	UPS	2013	05 (Five)	Working	No warranty / AMC / CMC
8.	UPS	2014	15 (Fifteen)	Working	No warranty / AMC / CMC
9.	HP/HCL computer	2007-08	12 (Twelve)	Working	No warranty / AMC / CMC

TERMS AND CONDITIONS

15. The tender should be typewritten, free from erasing and overtyping. Handwritten tender are not likely to be considered.
16. Each paper of the tender should be signed by the tenderer with the seal of the firm.
17. Covering letter should clearly indicate the list of enclosures.
18. The tender should be sent in a sealed envelope. Outside the covering envelope the following information should be given positively: -
 - (i) Name of the tender: Repair / AMC of Computers
 - (ii) **Tender date: 09 Dec, 2017 at 1:00 p.m. (Tender received after this date will not consider).**
 - (iii) **Date of opening of tender 12 Dec, 2017 at 11:30 a.m. (In presence of participants)**

19. The rates should be quoted in figures as well as in words otherwise tender will not be considered. Firm should submit the rate list of spares parts of Principal / Manufacturer as per the list below. A services engineer should visit the hospital five days a week for proper maintenance.
20. The tenderer shall clearly mention the rates of consumable items and non-consumable item/spare parts. The decision would be taken on the final total amount quoted.
21. Only genuine /original spare parts are to be used. In case of award of contract and delay in accepting and start of work beyond 30 days on the part of the tender a penalty of Rs. 100/- per week shall be charged after 30 days.
22. The equipments should be fully functional at the end of A.M.C. period. In this regard, service report duly verified by the concerned H.O.D./NODAL OFFICER will have to be submitted by the firm within a week of expiry of A.M.C.
23. Director has full right to accept or reject any or all the tender without assigning any reason.
24. The decision of committee constituted by the hospital authorities regarding approval of rates etc. will be final.
25. The tender's should accept all our terms and conditions mentioned therein along with our contract.
26. Company should certify that the prices quoted for the spare parts are the lowest hospital / institutional rates. And shall be valid for the period of contract.
27. In case of replacing the spare parts during the contract period, the list of spare parts required to be given to the C T Br within 24 hrs after lodging the complaints and replace the same after getting confirmation/approval of CT Br or competent authority. The defective items/parts are to be handed over to C T Br.
28. The tender's shall be registered with necessary departments for having valid GST No/ TIN No/PAN No etc. and no dues should be pending from any govt. agencies.
15. A separate quotation is also to be submitted for installing genuine Microsoft Operating System software along with relevant software in the computers as per the system requirement.
16. This issues with prior approval of competent authority JSSHS.
17. The tender upon selection is required to give acceptance certificate within 07 days of award letter for JSSHS.
18. Performance guarantee of Rs.10,000/- in form of FDR to be deposited within 07 days of award letter in name of Director, JSSHS. Payable at Janakpuri valid for 14 months.
19. In case the selected vender does not comply the clause no.18 and 19 the tender will be rejected and EMD will be forfeited.
20. EMD of Rs.5,000/- valid for 03 months in form of DD/FDR/BG/BC may be deposited with rate quotation. Non deposit of EMD in tender, it will be cancelled. EMD in favour of Director, JSSHS payable at New Delhi


(ANIL KUMAR)
DEPUTY DIRECTOR (ADMN)

List of spares to be quoted: -

1 GB DDR RAM, 1 GB DDR2 RAM, HARDDISK – 500 GB ID/SATA, DVD WRITER;/., CPU CABINET, CPU POWERSUPPLY, MOTHER BOARD PENTIUM – IV, PROCESSOR P-IV DUAL CORE, PRINTER HEAD FOR DOT MATRIX, UPS LOGIC CARD, UPS BATTERY, MONITOR POWER SUPPLY UNIT, TEFLON FOR LASERJET PRINTER HP & SAMSUNG PRINTER, HEATER FOR LASERJET PRINTER HP & SAMSUNG PRINTER, PRESSURE ROLLER FOR LASERJET PRINTER HP & SAMSUNG PRINTER, LOGIC CARD FOR LASERJET PRINTER HP & SAMSUNG PRINTER, LOGIC CARD FOR INKJET PRINTER HP & SAMSUNG PRINTER. CARRIGE FOR INKJET PRINTER HP & SAMSUNG PRINTER, LOGIC CARD FOR DOTMATRIX PRINTER, NEW 17" TFT MONITOR