



JANAKPURI SUPER SPECIALITY HOSPITAL SOCIETY
(AN AUTONOMOUS INSTITUTE)
UNDER GOVT. OF NCT OF DELHI
C-2B, JANAKPURI, NEW DELHI - 110058

Website: www.jsshs.org Website: www.health.delhigovt.nic.in
Email: janakpurijssh@yahoo.com Contact us: 011-28504100



No. F.1(260)/JSSH/Estt./Adhoc/2016/5375

Dated: 29.11.2017

RECRUITMENT NOTICE

Janakpuri Super Speciality Hospital Society-JSSHS is an autonomous (evolving Post Graduate Institute) registered under Society Act under National Capital Territory Government of Delhi. This institute is customer and eco-friendly. Janakpuri Superpeciality Hospital- Society caters close to 300,000 Outdoor patients (OPD) per year along with Indoor facilities.

- ❖ The Employees of JSSHS are committed and believe in qualitative services with quantity to follow
- ❖ The Laboratories are NABL accredited since 2015 with complete automation, Laboratory Information System-LIS is in place and the patients can access digitally signed PDF reports through URL in SMS sent to patients.
- ❖ Non-invasive cardiology facilities like Echocardiogram, Trans-thoracic echocardiogram, Transoesophageal Echocardiogram (TEE), TMT, Long-term Holter monitoring, Head Up Tilt Test-HUTT and Pulmonary Function Tests etc are fully functional.
- ❖ International standard Cath Lab is serving community with Angiography, Balloon Angioplasty, Stenting, Temporary and Permanent pace maker placement and intra cardiac devices implantation with high standards.
- ❖ Similarly in Gastroenterology Upper and Lower GI Endoscopy services are available on regular basis.
- ❖ Neurodiagnostic services like EEG, Electromyogram (EMG), Nerve Conduction Velocity (NCV) studies etc are fully functional
- ❖ Sleep study and Video Epilepsy Monitoring Unit will soon be available.
- ❖ We specifically maintain high human values and serve senior- senior citizens above the age of 70 years and for them all the facilities are available under one roof at ground floor.
- ❖ This Institute received FICCI Healthcare Excellence Award for customer services in the year 2014.
- ❖ Continuing Medical Education programs, updation of medical fraternity and Public Education Awareness sessions are regularly organized.
- ❖ We treat PERSONS WITH SUFFERINGS as GUESTS.

Applications are invited for filling up the following post on Ad-hoc basis for 89 days only:-

Details of posts:-

S. No.	Name of the Post	No. of Post to be filled
1.	Clinical Psychologist	01 (OBC-01)
2.	EEG & EMG Technician	02 (SC-01, OBC-01)
3.	Lab Technician Gr. III	04 (UR-01, SC-01, ST-01, OBC-01)
4.	Medical Record Sorter	02 (UR-01, SC-01)
5.	Statistical Assistant	02 (SC-01, ST-01)

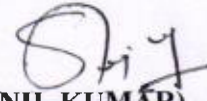
SCHEDULE OF DATES:-

Opening Date for receipt of application (9:00 AM to 4:00 PM)	01.12.2017
Last Date to Pay Fee (through online gateway (SBI Collect) link available at the hospital website www.jsshs.org under Career & Opportunities option, no other mode of payment is accepted)	12.12.2017
Closing Date for receipt of application (4:00 PM)	13.12.2017
Tentative date of Interview/Written Test	Will be decided on 26.12.2017

1. The eligible candidates may submit their application alongwith necessary documents and receipt of deposit of application fee to the JSSH society w.e.f. 01.12.2017 to 13.12.2017.
2. The appointment is purely on temporary/contractual/Adhoc basis for a period of 89 days only and extendable if required, subject to satisfactory work and conduct report after giving a break of one day. This will not vest any right to claim for regular appointment in the Institution OR for continued appointment.
3. The candidates should ensure that they are eligible for the posts as per the recruitment rules enclosed/attached.
4. Reservation & relaxation as per Govt. of Delhi shall apply.
5. All the candidates appearing for Interview for the above mentioned posts are required to bring the following documents with them on the day of Interview:-
 - a) Self attested copies of documents along with original certificates and testimonials.
 - b) Two passport size photographs.
 - c) SC/ST certificates issued from Judicial/Revenue authorities shall only be accepted.
 - d) For candidates applying for OBC category, the certificate must be issued by the Competent Authority of Govt. of NCT of Delhi. Further, the certificate must have been issued before the date of interview.
6. For person with disability (PwD) candidate relaxation is admissible as per Govt. of India rules.
7. The candidates who are already in Govt. service should submit an NOC from the employer.
8. Competent authority reserves the right to alter/cancel the number of posts at any stage.
9. Any corrigendum will be published only on the website of the hospital.
10. The applicants, who do not have requisite qualifications as on 30.11.2017, will not be considered.
11. No TA/DA shall be paid for appearing in the interview.
12. **The candidates may be put to a screening written test, personality & vivo-voice, if required.**

Terms and Conditions:-

1. Janakpuri Super Speciality Hospital Society is an Autonomous Institute established under the Government of NCT of Delhi.
2. Service under the Institute is governed by that Act and the Rules & Regulations framed there under.
3. The selected candidates will have to follow hospital's wide policies and will not question the same.
4. Age relaxation for OBC/Ex-Serviceman/DIVYANG (PH) Candidates will be as per Govt. of India's rules. Age and all other qualifications will be counted as on 31/07/2017.
5. **Application fee Rs. 500/- for General Category, Rs. 300/- for OBC Category and Rs. 250/- for the SC & ST Category and no fee for PwD/Ex-Serviceman candidates through online gateway (SBI Collect) link only available at the hospital website www.jsshs.org under Career & Opportunities option, no other mode of payment is accepted.**
6. **Only one application will be acceptable for one discipline. Candidate wants to apply for more than one should apply separately along with application fee.**
7. The candidates should not have been convicted by any court of law.
8. Any canvassing by or on behalf of the candidate or any outside influence in any form with regard to selection will lead to disqualification.
9. The appointment will be terminated if any declaration/information furnished is found false or any material/fact is suppressed willfully.
10. **The hospital reserved the right to device any criteria for selections/short listing of the candidates. The decision of the Chairman of the Selection Board regarding selection of the candidates will be final and no representation will be entertained in this regard.**
11. The Hospital reserves the right to change the number of vacancies, withdraw the process, in full or in part and also right to reject any or all applications received without assigning any reasons or giving notice etc.
12. In case of any dispute the legal jurisdiction will be Delhi only.
13. The appointment to the said post will be subject to physical fitness from the competent medical board for which he/she will be sent to designated medical authority by the Institution before joining the post.
14. **Candidates applying for the post of Lab Technician Gr. III meeting the eligibility criteria as per Recruitment Rules and having experience in Cath Lab will be given preference.**



(ANIL KUMAR)

DEPUTY DIRECTOR (ADMN.)



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APPLICATION FORM

Affix a passport
size photograph

Advt. No.:- _____

1. Application for the Post of: _____

2. Name of the Applicant _____

Details of Online Payment		Tick the Applicable Category
Transaction ID No./Serial No.		UR / SC / ST / OBC(Delhi Only)
Amount:		(Enclose proof of Caste Certificate issued by Competent Authority)
Dated:		

3. Father's and Mother's Name : _____

4. Details of family:-

S. No.	Name	Age	Relationship

5. Date of Birth : _____

6. Age as on 30/11/2017:

Years	Months	Days
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7. Present Address: - _____

Telephone/ Mobile No. _____ E-mail: _____

8. Permanent Address: - _____

Telephone/ Mobile No. _____ E-mail: _____

9. Nationality: _____

10. Permanent DNC/ DPC Registration No. & Place of Registration:

11. Details of Educational Qualifications:

Name of Examination	No. of Attempts	Maximum Marks with Marks Obtained	% of Marks	Month/Year of Passing	College & University

12. **Experience:** Experience certificate (to be attached) issued by the competent authority clearly indicating dates (from and to) stating the nature of the job and required details. (Particulars of Employments held should be given in chronological order):

SI. No.	Name of the Employer and Address	Post Held	From	To	Nature of work performed or being performed

13. Have you ever been arrested? : Yes/No

Have you ever been prosecuted : Yes/No

Have you ever been kept under detention? : Yes/No

Have you even been bound down?: Yes/No

Have you ever been find by a Court of law? : Yes/No

Have you ever been convicted by a court of law? : Yes/No

Is any case pending against you in any court of law? : Yes/No

Have you ever been involved in any Police or Criminal Case? : Yes/No

14. Any other information you wish to add:

15. Check List: (Please tick in the box given below as proof of enclosures. All Certificates must be self-attested and be attached in the following order :

- | | |
|--|--------------------------|
| (i) Certificate in support of age (10 th) | <input type="checkbox"/> |
| (ii) Certificate of Educational Qualification. | <input type="checkbox"/> |
| (iii) Copy of DNC registration. | <input type="checkbox"/> |
| (iv) SC/ST/OBC (Delhi Only) certificate in prescribed format of Govt. of India | <input type="checkbox"/> |
| (v) Physically handicapped Certificate. | <input type="checkbox"/> |
| (vi) Experience Certificate, If any. | <input type="checkbox"/> |
| (vii) Any other Certificate. | <input type="checkbox"/> |

DECLARATION

1. I hereby declare that the entries in this form and the additional particulars, if any, furnished herewith are true to the best of my knowledge and belief.
2. I have informed my Head of Office/Department in writing that I am applying for this post and shall produce "No Objection" certificate at the time of the Interview.

Place:

Date:

(Signature of the Applicant)

Candidate Full Name:

	Description	Recruitment Rules
1.	Name of the Post	Clinical Psychologist
2.	No. of Posts	02
3.	Pay Scale	Pay Scale Rs. 9300-34800 + Grade Pay 4200/-
	Allowances	As per Contractual engagement Terms & Conditions of Delhi Government.
4.	Reservation as per Govt.	As per reservation rule of the Central/state Government.
5.	Mode of Recruitment: DR/Promotion/Deputation/Absorption:	Direct Recruitment
	Age Limit For Direct Recruitment	Not exceeding 30 years (Upper age relaxation as per Delhi Govt. Rule) (Relaxable upto 40 years for Departmental (JSSHS) employees as per Delhi Government Order)
6.	Education Qualification	EDUCATIONAL QUALIFICATION (i) or (ii) class M.A/M.SC degree in Psychology OR equivalent qualification in psychology of recognized University/Institution b) Ph.D/DMP/DMSp/M.Phil in Medical & Social psychology OR equivalent qualification from a recognized University/Institution.
7.	Desirable Qualification	Ph.D. in Clinical Psychology from Recognized Institution /University.
8.	Experience	Conversant with modern technique on psycho diagnostic and psychological methods of treatment/ research experience.

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49A

Description		Recruitment Rules
1.	Name of the Post	EEG & EMG Technician
2.	No. of Posts	03
3.	Pay Scale	Pay Scale Rs. 5200-20200 + Grade Pay 2800/-
4.	Allowances	As per Contractual engagement Terms & Conditions of Delhi Government.
5.	Reservation as per Govt.	As per reservation rule of the Central/state Government.
6.	Mode of Recruitment: DR/Promotion/Deputation/Absorption:	Direct Recruitment
7.	Age Limit for Direct Recruitment	18-27 years (Upper Age Limit as per Delhi Govt. Rule) (Relaxable upto 35 years for Departmental (JSSHS) employees as per Delhi Government Order)
8.	Education Qualification	<u>EDUCATION QUALIFICATION</u> B. Sc. With Physics with at least 02 years experience as a Lab. Assistant in these groups of Laboratories i.e. Neurology/EEG/ECG OR (i) Matriculation/Higher Secondary/Sr. Secondary with science (ii) Diploma in Medical Laboratory Technology in electronics from a recognized institution (iii) 03 years experience as Lab. Assistant in these groups of Laboratories i.e. Neurology/ECG/EEG.

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Description		Recruitment Rules
1.	Name of the Post	Lab Technician (Group III)
2.	No. of Posts	04
3.	Pay Scale	Pay Scale Rs. 5200-20200 + Grade Pay 2800/-
4.	Allowances	As per Contractual engagement Terms & Conditions of Delhi Government.
5.	Reservation as per Govt.	As per reservation rule of the Central/state Government.
6.	Mode of Recruitment: DR/Promotion/Deputation/Absorption:	Direct Recruitment
7.	Age Limit For Direct Recruitment	18-27 years (Upper Age Limit as per Delhi Govt. Rule) (Relaxable upto 35 years for Departmental (JSSHS) employees as per Delhi Government Order)
8.	Education Qualification	EDUCATION QUALIFICATION Matriculation or its equivalent qualification from a recognized Board. AND Diploma in Medical Lab. Technology from a recognized Institution.
9.	Experience	Two (02) years experience as a Lab. Assistant in any of these group of laboratories. In any of groups of these laboratories i.e. (Cardiology/Neurology/Respiratory Labs./EEG/EMG/ERG/CCU/CCI/POW/ECG)

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58 A