



JANAKPURI SUPER SPECIALITY HOSPITAL SOCIETY
(AN AUTONOMOUS INSTITUTE)
UNDER GOVT. OF NCT OF DELHI
C-2B, JANAKPURI, NEW DELHI - 110058

Website: www.jsshs.org / Website: www.health.delhigovt.nic.in
Email: janakpurijssh@yahoo.com Contact us: 011-28504100



No. F.1(260)/JSSH/Estt./Adhoc/2016/ 2456

Dated: ... 21/05/18

RECRUITMENT NOTICE

Janakpuri Super Speciality Hospital Society-JSSHS is an autonomous (evolving Post Graduate Institute) registered under Society Act under National Capital Territory Government of Delhi. This institute is customer and eco-friendly. Janakpuri Superpeciality Hospital- Society caters close to 300,000 Outdoor patients (OPD) per year along with Indoor facilities.

- ❖ The Employees of JSSHS are committed and believe in qualitative services with quantity to follow
- ❖ The Laboratories are NABL accredited since 2015 with complete automation, Laboratory Information System-LIS is in place and the patients can access digitally signed PDF reports through URL in SMS sent to patients.
- ❖ Non-invasive cardiology facilities like Echocardiogram, Trans-thoracic echocardiogram, Transoesophageal Echocardiogram (TEE), TMT, Long-term Holter monitoring, Head Up Tilt Test-HUTT and Pulmonary Function Tests etc are fully functional.
- ❖ International standard Cath Lab is serving community with Angiography, Balloon Angioplasty, Stenting, Temporary and Permanent pace maker placement and intra cardiac devices implantation with high standards.
- ❖ Similarly in Gastroenterology Upper and Lower GI Endoscopy services are available on regular basis.
- ❖ Neurodiagnostic services like EEG, Electromyogram (EMG), Nerve Conduction Velocity (NCV) studies etc are fully functional
- ❖ Sleep study and Video Epilepsy Monitoring Unit will soon be available.
- ❖ We specifically maintain high human values and serve senior- senior citizens above the age of 70 years and for them all the facilities are available under one roof at ground floor.
- ❖ This Institute received FICCI Healthcare Excellence Award for customer services in the year 2014.
- ❖ Continuing Medical Education programs, updation of medical fraternity and Public Education Awareness sessions are regularly organized.
- ❖ We treat PERSONS WITH SUFFERINGS as GUESTS.

Applications are invited for filling up the following post on Ad-hoc basis for 89 days only:-

Details of posts:-

S. N.	Name of the Post	No. of Post to be filled	Consolidated Remuneration as per 7 th CPC Matrix (Minimum Leave) + DA (As on Date)
1.	CSSD Technician	01 (UR-01)	Level-5 Rs. 29200 + Rs. 2044 = Rs. 31244/-
2.	EEG & EMG Technician	01 (SC-01)	Level-5 Rs. 29200 + Rs. 2044 = Rs. 31244/-

SCHEDULE OF DATES:-

Opening Date for receipt of application (9:00 AM to 4:00 PM)	22.05.2018
Last Date to Pay Fee (through online gateway (SBI Collect) link available at the hospital website www.jsshs.org under Career & Opportunities option, no other mode of payment is accepted)	05.06.2018 upto 04:00 PM
Closing Date for receipt of application	06.06.2018 upto 04:00 PM

1. The eligible candidates may submit their application alongwith necessary documents and receipt of deposit of application fee to the JSSH society w.e.f. 22.05.2018 to 06.06.2018.
2. The appointment is purely on temporary/contractual/Adhoc basis for a period of 89 days only and extendable if required, subject to satisfactory work and conduct report after giving a break of one day. This will not vest any right to claim for regular appointment in the Institution OR for continued appointment.
3. The candidates should ensure that they are eligible for the posts as per the recruitment rules enclosed/attached.
4. Reservation & relaxation as per Govt. of Delhi shall apply.
5. All the candidates appearing for Interview for the above mentioned posts are required to bring the following documents with them on the day of Interview:-
 - a) Self attested copies of documents along with original certificates and testimonials.
 - b) Two passport size photographs.
 - c) SC/ST certificates issued from Judicial/Revenue authorities shall only be accepted.
 - d) For candidates applying for OBC category, the certificate must be issued by the Competent Authority of Govt. of NCT of Delhi. Further, the certificate must have been issued before the date of interview.
6. For person with disability (PwD) candidate relaxation is admissible as per Govt. of India rules.
7. The candidates who are already in Govt. service should submit an NOC from the employer.
8. Competent authority reserves the right to alter/cancel the number of posts at any stage.
9. Any corrigendum will be published only on the website of the hospital.
10. The applicants, who do not have requisite qualifications as on 31.05.2018, will not be considered.
11. No TA/DA shall be paid for appearing in the interview.
12. **The candidates may be put to a screening written test, personality & vivo-voice, if required.**

Terms and Conditions:-

1. Janakpuri Super Speciality Hospital Society is an Autonomous Institute established under the Government of NCT of Delhi.
2. Service under the Institute is governed by that Act and the Rules & Regulations framed there under.
3. The selected candidates will have to follow hospital's wide policies and will not question the same.
4. Age relaxation for SC/ST/OBC/Ex-Serviceman/DIVYANG (PH) Candidates will be as per Govt. of India's rules. Age and all other qualifications will be counted as on 31.05.2018.
5. **Application fee Rs. 500/- for General Category, Rs. 300/- for OBC Category and Rs. 250/- for the SC & ST Category and no fee for PwD/Ex-Serviceman candidates through online gateway (SBI Collect) link only available at the hospital website www.jsshs.org under Career & Opportunities option, no other mode of payment is accepted.**
6. **Only one application will be acceptable for one discipline. Candidate wants to apply for more than one should apply separately along with application fee.**
7. The candidates should not have been convicted by any court of law.
8. Any canvassing by or on behalf of the candidate or any outside influence in any form with regard to selection will lead to disqualification.
9. The appointment will be terminated if any declaration/information furnished is found false or any material/fact is suppressed willfully.
10. **The hospital reserved the right to device any criteria for selections/short listing of the candidates. The decision of the Chairman of the Selection Board regarding selection of the candidates will be final and no representation will be entertained in this regard.**
11. The Hospital reserves the right to change the number of vacancies, withdraw the process, in full or in part and also right to reject any or all applications received without assigning any reasons or giving notice etc.
12. In case of any dispute the legal jurisdiction will be Delhi only.
13. The appointment to the said post will be subject to physical fitness from the competent medical board for which he/she will be sent to designated medical authority by the Institution before joining the post.


(ANIL KUMAR)

DEPUTY DIRECTOR (ADMN.)

Description		Recruitment Rules
1.	Name of the Post	CSSD Technician
2.	No. of Posts	03
3.	Pay Scale	Pay Scale Rs. 5200-20200 + Grade Pay 2800/-
4.	Allowances	As per Contractual engagement Terms & Conditions of Delhi Government.
5.	Reservation as per Govt.	As per reservation rule of the Central/state Government.
6.	Mode of Recruitment: DR/Promotion/Deputation/Absorption:	Direct Recruitment
7.	Age Limit for Direct Recruitment	18-27 years (Upper Age Limit as per Delhi Govt. Rule) (Relaxable upto 35 years for Departmental (JSSHS) employees as per Delhi Government Order)
8.	Education Qualification	EDUCATION QUALIFICATION Matriculation/Hr. Secondary/Sr. Secondary (10+2) with science from a recognized institution/Board. Operation Room Assistant Course from a recognized institution i.e. AICTE/State Board of Technical Education/Indian Medical Association/Christian College of Nursing (St. Stephen Hospital)/ Universities approved by UGC/Delhi Govt./Central Govt./State Govt.
9.	Experience	05 years experience as OT Asstt in Operation Theater/CTS/Neuro surgery/gastro surgery/CSSD/Anesthesia/Gas Plant/ Anesthesia Workshop/ICU/Surgical/Resuscitation in a recognized Institution/hospital.

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Description		Recruitment Rules
1.	Name of the Post	EEG & EMG Technician
2.	No. of Posts	03
3.	Pay Scale	Pay Scale Rs. 5200-20200 + Grade Pay 2800/-
4.	Allowances	As per Contractual engagement Terms & Conditions of Delhi Government.
5.	Reservation as per Govt.	As per reservation rule of the Central/state Government.
6.	Mode of Recruitment: DR/Promotion/Deputation/Absorption:	Direct Recruitment
7.	Age Limit for Direct Recruitment	18-27 years (Upper Age Limit as per Delhi Govt. Rule) (Relaxable upto 35 years for Departmental (JSSHS) employees as per Delhi Government Order)
8.	Education Qualification	<p>EDUCATION QUALIFICATION</p> <p>B. Sc. With Physics with at least 02 years experience as a Lab. Assistant in these groups of Laboratories i.e. Neurology/EEG/ECG</p> <p>OR</p> <p>(i) Matriculation/Higher Secondary/Sr. Secondary with science</p> <p>(ii) Diploma in Medical Laboratory Technology in electronics from a recognized institution</p> <p>(iii) 03 years experience as Lab. Assistant in these groups of Laboratories i.e. Neurology/ECG/EEG.</p>

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IMPORTANT INSTRUCTIONS FOR FILLING APPLICATION FORM

1. **Please download and fill correct application form only.**
2. All entries must be made in **CAPITALS & should be LEGIBLE.**
3. **Email id and Telephone numbers must be valid and easily readable.**
4. All supporting documents should be self attested.
5. All supporting documents should be attached in the order specified.
6. Incomplete/ illegible applications shall be summarily rejected.
7. Applications in the prescribed format along with the online fees submission receipt and self-attested copies of the certificates should reach the Office of the **Director, Administrative Block, 1st Floor, Janakpuri Super Speciality Hospital Society, C-2B, Jankapuri, New Delhi – 110058, contact Details:- (011-25552023) on or before 06/06/2018 till 04:00 P.M.** Application received later for whatever reasons shall not be entertained.

IMPORTANT DATES

Opening Date for receipt of application (9:00 AM to 4:00 PM)	22.05.2018
Last Date to Pay Fee (through online gateway (SBI Collect) link available at the hospital website www.jsshs.org under Career & Opportunities option, no other mode of payment is accepted) :	05.06.2018 upto 04:00 PM
Closing date of Submission of Application (Hard copy of Application and necessary documents with attached photocopy of fee payment slip) :	06.06.2018 upto 04:00 PM



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Email: janakpurijssh@yahoo.com Contact us: 011-28504100

APPLICATION FORM

Affix a passport
size photograph

Advt. No.:- _____

1. Application for the Post of: _____

2. Name of the Applicant _____

Details of Online Payment		Tick the Applicable Category
Transaction ID No./Serial No.		UR / SC / ST / OBC(Delhi Only)
Amount:		(Enclose proof of Caste Certificate issued by Competent Authority)
Dated:		

In case, Recruitment process will cancelled for Administrative reason. The fees will be refunded to applicant Account No:-

Name of Applicant (In capital letter)	
Amount	
Name of Bank & Address	
Account No.	
Name of Account Holder	
Branch Name	
IFSC Code	
MICR Code	

3. Father's and Mother's Name : _____

4. Details of family:-

S. No.	Name	Age	Relationship

5. Date of Birth : _____

6. Age as on 31/05/2018:

Years	Months	Days
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7. Present Address: - _____

Telephone/ Mobile No. _____ E-mail: _____

8. Permanent Address: - _____

Telephone/ Mobile No. _____ E-mail: _____

9. Nationality: _____

10. Permanent DNC/ DPC Registration No. & Place of Registration:

11. Details of Educational Qualifications:

Name of Examination	No. of Attempts	Maximum Marks with Marks Obtained	% of Marks	Month/Year of Passing	College & University

12. Experience: Experience certificate (to be attached) issued by the competent authority clearly indicating dates (from and to) stating the nature of the job and required details. (Particulars of Employments held should be given in chronological order):

No.	Name of the Employer and Address	Post Held	From	To	Nature of work performed or being performed

13. Have you ever been arrested? : Yes/No

Have you ever been prosecuted : Yes/No

Have you ever been kept under detention? : Yes/No

Have you even been bound down?:

Yes/No

Have you ever been find by a :
Court of law?

Yes/No

Have you ever been convicted :
by a court of law?

Yes/No

Is any case pending against you :
in any court of law?

Yes/No

Have you ever been involved in :
any Police or Criminal Case?

Yes/No

14. Any other information you wish to add:

15. Check List: (Please tick in the box given below **as proof of enclosures**. All Certificates must be self-attested and be attached in the following order :

(i) Certificate in support of age (10th)

(ii) Certificate of Educational Qualification.

(iii) Copy of DNC registration.

(iv) SC/ST/OBC (Delhi Only) certificate in prescribed format of Govt. of India

(v) Physically handicapped Certificate.

(vi) Experience Certificate, If any.

(vii) Any other Certificate.

DECLARATION

1. I hereby declare that the entries in this form and the additional particulars, if any, furnished herewith are true to the best of my knowledge and belief.
2. I have informed my Head of Office/Department in writing that I am applying for this post and shall produce "No Objection" certificate at the time of the Interview.

Place:

Date:

(Signature of the Applicant)

Candidate Full Name: