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Tender Information System

Print Preview (TENDER NOTICE)

Tender No.

(No. will be Generated after submitting this Form)

Name of Work

RUNNING OF STAFF CANTEEN

Name of Department

Address for Tender Process

JANAKPURI SUPER SPECIALITY HOSPITAL,JSSH, C-2/B,
NEW DELHI

Subject

CATERING SERVICES;

Estimated Cost of Project

Rs.00

Earnest Money Deposit (EMD)

For Services Rs. 40000

Duration

2 Year(s) and 00Month(s)

Contact Person

Name

DIRECTOR-JSSH

Address

JANAKPURI SUPER SPECIALITY HOSPITAL,JSSH, C-2/B,
NEW DELHI

Tel.

25508550

Email

janakpurijssh@yahoo.com

Price of Tender Document

Rs. 00

**Start Date & Time for
Sale of Tender Document**

Time

11:40 PM

Date 30/11/2017

**Last Date & Time for Sale of
Tender Document**

Time

2:30 PM

Date 06/12/2017

Start Date & Time for Bidding

Time

11:40 AM

Date 30/11/2017

Last Date & Time for Bidding

Time

1:00 PM

Date 06/12/2017

Tender Document Downloadable

Yes

Other Details

AS PER TENDER DOCUMENT

Special Conditions

AS PER TENDER DOCUMENT

Signature with Stamp

Name:

Designation:

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Thursday, November 30, 2017 11:45:43 AM

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Contents are provided by respective Department

JANAKPURI SUPER SPECIALITY HOSPITAL,
C-2B JANAKPURI, DELHI-110058

**TENDER DOCUMENT FOR RUNNING OF STAFF
CANTEEN**

**NAME OF WORK:- TENDER FOR RUNNING OF STAFF CANTEEN IN JANAKPURI
SUPER SPECIALITY HOSPITAL, C-2B JANAKPURI, DELHI-110058 FOR THE PERIOD OF TWO
YEARS.**

Sale of Tender	AS PER NIT
Date & Time of submission	AS PER NIT
Date & Time of opening	AS PER NIT
EMD Amount	AS PER NIT
Cost of Tender Form	FREE

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NOTICE INVITING TENDER (NIT)

Janakpuri Superspeciality Hospital Society-JSSHS is an autonomous evolving Post Graduate Institute registered under Society Act under National Capital Territory Government of Delhi. Our institute is customer and eco-friendly.

Janakpuri Superpeciality Hospital- Society caters close to 300,000 Outdoor patients (OPD) per year along with Indoor facilities.

- ❖ The Employees of JSSHS are committed and believe in qualitative services with quantity to follow
 - ❖ Our Laboratories are NABL accredited since 2015 with complete automation, Laboratory Information System-LIS is in place and our patients can access digitally signed PDF reports through URL in SMS sent to patients.
 - ❖ Non-invasive cardiology facilities like Echocardiogram, Trans-thoracic echocardiogram, Transoesophageal Echocardiogram (TEE), TMT, Long-term Holter monitoring, Head Up Tilt Test-HUTT and Pulmonary Function Tests etc are fully functional.
 - ❖ International standard cath lab is serving community with Angiography, Balloon Angioplasty, Stenting, Temporary and Permanent pace maker placement and intra cardiac devices implantation with high standards.
 - ❖ Similarly in Gastroenterology Upper and Lower GI Endoscopy services are available on regular basis.
 - ❖ Neurodiagnostic services like EEG, Electromyogram (EMG), Nerve Conduction Velocity (NCV) studies etc are fully functional
 - ❖ Sleep study and Video Epilepsy Monitoring Unit will soon be available.
 - ❖ We specifically maintain high human values and serve senior- senior citizens above the age of 70 years and for them all the facilities are available under one roof at ground floor.
 - ❖ This Institute received FICCI Healthcare Excellence Award for customer services in the year 2014.
 - ❖ Continuing Medical Education programs, updation of medical fraternity and Public Education Awareness sessions are regularly organized.
 - ❖ **We treat PERSONS WITH SUFFERINGS as GUESTS.**
1. Director, JSSHS invites sealed Tender at the **highest monthly license fee/rent basis** and averages of the lowest possible rates on the eatable items from the interested and eligible tenderers for Running of Staff Canteen in JANAKPURI SUPER SPECIALITY HOSPITAL, C-2B JANAKPURI, DELHI-110058 for the period of two years, as per specification below:

S.No	Category	No. of Personnel Required
1	Name of Work	Tender for Running of Staff Canteen in jsshs for the period of two years.
2	Period of Work	Two Year
3	EMD Amount	Rs. 40,000/-
4	Cost of Tender Form	NIL

2. A set of tender documents can be downloaded from Delhi Govt. tender website up to **31.11.2017**
3. Sealed tenders filled in the specified proforma and addressed to the Janakpuri Super Speciality Hospital, C2B, Janakpuri, Delhi-110058 should reach latest **by 01:00 p.m. on 31.11.2017**
4. The Tender may be sent by post to the above mentioned address or dropped in the Tender Box captioned **“Tender for Running of Staff Canteen” placed at MS office** by the stipulated date and time. Tender, if dropped in any box other than the specific tender box will not be considered for selection.
5. Details of the Tender Document can be seen at JSSHS website www.jsshs.org and it can also be downloaded from Delhi Govt. tender website.
6. The tenders shall be opened at **02:30 PM on 06.12.2017** in the conference hall jsshs office in the presence of such tenderers or their authorized representatives who may wish to be present.
7. Tenders received after the closing date and time shall not be considered.
8. **The tender will be awarded on the highest/maximum quoted monthly license fees in Annexure III. In case of two or more tenderers quoting same price, then the tender will be awarded to one who quotes lowest average rates on the eatable items in the Annexure IV.**
9. **Only those who have experience of at least 3 years in catering services in reputed establishment may apply.**

NAME OF WORK:- TENDER FOR RUNNING OF STAFF CANTEEN IN JANAKPURI SUPER SPECIALITY HOSPITAL, C-2B JANAKPURI, DELHI-110058 FOR THE PERIOD OF TWO YEARS.

Terms & conditions of the tender for providing the canteen/cafeteria services in this hospital: -

1. The contract shall be initially for 2 (two) years from the date of signing of the license deed and thereafter may be renew up to further one year with mutual consent on terms and conditions to be settled mutually.
2. The tenderer submitting the tender would be considered to have gone through and accepted all the terms and conditions. No enquiries verbal or written shall be entertained in respect of acceptance / rejection of the tender after award.
3. The tender should be signed & stamped in all pages by the tenderer himself / themselves or of his / their authorized agent / representatives. (The authorization letter to be enclosed whenever applicable).
4. Any person who is in government services or an employee of the department should not be made a partner of the contract by the contractor directly or indirectly in any manner whatsoever.
5. Any action on the part of the tenderer to influence anybody in the hospital is liable for rejection of the tender.
6. If any information furnished by the contractor is found to be incorrect at any time, the contract / agreement is liable to be terminated without any notice and the security money is liable to be forfeited by the department.
7. The tenderer submitting the bid would be considered to have accepted all the terms and conditions under **Preventions of Food Adulteration Act and Rules.**
8. The tenderer shall abide by minimum wages act and the contract labor act as applicable from time to time for the workers employed by him. The number of workers should be adequate to provide quick, clean and efficient services.
In case any person engaged by the contractor is found to be inefficient, quarrelsome, infirm, invalid or found indulging in unlawful or union activities the contractor shall replaced such person with a suitable substitute at the direction of the hospital.
9. The successful tenderer will have to deposit Rs. 1,00,000/- (Rs. One lakh only) as security in the form of FDR pledged in favour of “Director, Janakpuri Super Speciality Hospital Society, New Delhi”.

10. The successful tenderer shall provide a Non judicial stamp paper of Rs. 100/- for preparing contract agreement.
11. The contractor shall deposit the monthly license fee in advance for each month on or before the 7th of that month by way of bank draft / pay order / cheque in favour of “Director, Janakpuri Super Speciality Hospital Society, new Delhi”.
12. After 7th day, late fee will be charged @ Rs. 200/- per day. In case license fee, damages, compensation including any other arrears assessed, not paid within 30 days from the due time, the Director, Janakpur Super Speciality Hospital Society shall have the right to terminate the license deed without giving any further opportunity.
13. The EMD will be refunded to the unsuccessful tenderers within 30 days after award of tender.
14. That the licensee shall run the canteen on leave and license basis. In the event of services found unsatisfactory by the hospital administration, the license shall terminated by giving 30 days notice and the same shall be final.
15. That the licensee, too, can terminate the license, if he so desired, by giving 30 days notice.
16. Scope of work
 1. The hospital shall provide built in space already specified. Free water supply will also be supplied. Tenderers are advised to inspect the premises and assess the business before participating in the tender.
 2. The tenderer will install his own sub meter for consumption of electricity and vendor has to make payment to the concerned department on monthly basis.
 3. Space for one 24 hour vending machine will be provided in OPD / Emergency to be used by staff.
 4. The rates of the food items will be fixed by the hospital and are as per the list attached as annexure VII.
 5. The rates of the items in annexure ‘II’ will be reviewed yearly for change with mutual agreement between the Director, JSSHS and the tenderer.
 6. However, no change in rates will be made before one year after last review.
 7. The price list has to be displayed in the canteen on the board at a proper place.
 8. If the tenderer wants to sell any other item in addition to those listed in annexure ‘B’, it may be done after due permission from the hospital authorities and approved rates.
 9. Self service coupon system will be followed in the canteen.
 10. The canteen will be opened from 8:00 a.m. to 10:00 p.m. (including holidays) with specified lunch hours and dinner timings. Tea / coffee and snacks should be available at all times.
 11. Only gas based cooking will be allowed. Gas cylinders etc. will have to be arranged by the contractor at his own cost. PNG may be provided in the canteen and tenderer shall pay the IGL on actual basis within stipulated time.
 12. The contractor shall bear the cost of manpower, material and other appliances and furniture etc. as required for performing the assigned task of canteen services.
 13. All the workers / employees will have to be medically examined initially at the time of appointment and at the interval of every six months. Only medically fit personnel shall be allowed to work in the canteen.
 14. That the workers engaged in canteen services shall wear the prescribed neat and clean uniform according to season affixing thereon the badge mentioning on the same, the name and designation of the worker provided by the contractor at his own cost. Proper gloves, caps and apron is to be worn by the workers during canteen hours.

15. Child labor will be strictly prohibited. The tenderer shall provide staff whose age shall be between 18 – 50 years. However, in case of doubt / need hospital authorities may examine the person working for the purpose and take immediate / necessary action if required.
16. The contractor shall not remove / change the deployed staff frequently. The contractor shall seek prior permission from hospital authorities for any such change.
17. The tenderer shall abide by Minimum Wages Act and the Contract Labor Act as applicable from time to time for the workers employed by him. The number of workers should be adequate to provide quick, clean and efficient services.
18. In case of any violation of statutory provision under labor laws / or otherwise on behalf of the contractor there will not be any liability on hospital authority and the contractor shall bear the consequential action if any..
19. Any loss owing to negligence or mishandling by the canteen staff, the contractor shall himself be responsible to make good for the losses so suffered by the department.
20. That the contractor shall provide proper and hygienic canteen services and shall ensure that its staff does not smoke at the placed of work / hospital premises.
21. The contractor shall strictly abide by the FSSI/Delhi Municipal Laws laid down for sale of food and other eatables. He shall also obtain necessary food license issued by the FSSI/SMCD or any other recognized body under GNCTD.
22. Sale of only cooked / readymade food items and soft drinks will be allowed. Sale and services of alcoholic drinks and tobacco products are strictly prohibited.
23. The licensee shall not bring or cook / sale anything which may hurt the religious feelings of any community.
24. All utensils of canteen will be arranged by the contractor. All utensils / crockery items should be of good quality and well cleaned. Any broken articles should be removed immediately. The disposable cups/plates etc. is used should be of highest grade/quality.
25. All furniture (in sufficient quantity) related to canteen services will be arranged by the tenderer.
26. Any dues against the customers will be at the risk of the contractor and the government or hospital authorities will not be responsible in any case.
27. Any damage to hospital property / fixtures caused due to mishandling / negligence of the canteen staff will have to be rectified / replaced by the contractor immediately.
28. That the canteen premises / dinning space provided for the purpose shall be maintained in the best possible manner keeping in view the hygienic standards as per the directions of the hospital authority from time to time.
29. Addition / alteration / modification in the existing canteen premises is not permissible without prior permission of hospital authorities.
30. The contractor will have to present himself before the Director, JSSHS as and when required.
31. The hospital authorities reserve its rights to reallocate the canteen site for its genuine needs and valid administrative reasons.
32. The Director, JSS Hospital or any authorized person will have the power to inspect the food stuffs at any time, and if not found worth eating or unhygienic or stale, the same shall be discarded and the sample would be sent to PFA Laboratory etc. for testing.
33. The department will be under no legal obligation to provide employment to any of the personnel of the contract, and the department recognizes no employer – employee relationship between the department and the personnel deployed by the contractor.

34. The department shall not be responsible financially or otherwise for any injury to the staff deployed by the contractor in the course of performing the duty for and on behalf of the contractor.
35. Agency / staff shall work under the overall supervision of hospital administration.
36. The hospital authorities shall have the right to ask for removal of any person of the agency who is not considered to be competent and not found satisfactory in discharging of his duties.
37. For any breach of the terms and conditions on the part of the contractor, the Director, JSS Hospital will be fully empowered to impose penalty to the extent of Rs. 1000/- (Rs. One thousand only) per incident and forfeit the security deposit besides termination of the contract.
38. Subletting of any portion in any form is not permissible. If found, action will be taken as deemed fit including forfeiting the security deposit and termination of the contract.
39. The food items sold in the said canteen shall be fresh, wholesome and of good quality of their respective kind and obtained from approved sources.
40. A committee constituted by hospital authority will periodically monitored quality of food, hygienic condition and medical status of worker in kitchen and any violation of terms conditions of canteen the caterer will have to maintain the standards up to the satisfaction of committee and prescribed norms.
41. The tenderer /Contractor shall keep a complaint book in a conspicuous place in the said kiosk to record complaint if any of the consumers and shall be open for inspection by persons duly authorized by the Director, JSSH.
42. If the services are not up to the satisfaction of the authorities, or in the event of any breach / violation or contravention of the terms and conditions of the contract, the contract can be terminated and security deposit will be forfeited.
43. The tenderer /contractor shall not exhibit in the canteen any printed or written notice or advertisement of any kind except concerning his own trade. The hospital reserves the right to advertise or give the right to advertise to third party on the panel or on top of the canteen.
44. In the event of any dispute arising out in connection with the interpretation of any clause in the terms and conditions of the contract, agreement, or otherwise the matter shall be referred to the Arbitrator as appointed by the Lt. Governor, Delhi. Courts at new Delhi shall have the jurisdiction in connection with any dispute / litigation arising out of this contract.
45. That the contractor, himself, shall be responsible for any type of statutory / mandatory claims or penalties in light of the default with reference to the direction of the department.
46. That the department shall not be liable to provide any sort of accommodation to the staff or person deployed by the contractor in the premises of the department at any time.
47. That the contractor shall not at any stage, cause or permit any sort of nuisance in the premises of the department or do anything which may cause unnecessary disturbance or inconvenience to other working there as well as to the general public in the department.
48. The Director, JSSHS reserves the right to cancel the contract agreement in the event of non-commencement or unsatisfactory performance of work contract, the contractor will be black listed in the department for a period of 4 years from participating in such type of tender & his earnest money security deposit may also be forfeited if so warranted.
49. In every case in which by virtue of the provisions of the workman's compensation Act, the government of India / government of Delhi if obliged to pay compensation to such person employed by the contractor in execution of the work the government will be entitled to recover from the contractor the amount of compensation so paid.

50. The contractor shall indemnify the department against all other damages / charges and expenses for which the government may be held liable or pay on account of the negligence of the contractor or his servants or any person under his control whether in respect of accident, injury to the person or damages to the property of any member of the public or any person or in executing the work or other wise and against all claims and demands thereof.
51. The Director, JSSHS reserves the right to terminate the contract without assigning any reason by giving to the contractor one calendar months notice of its intention to do so and on the expiry of the said period of notice, the contract shall come to an end without prejudice for any right of remedy that may be accused to other party by reason of any incident which of any terms thereof such notice may be signed on behalf of president of India by any of the officers.
52. The contractor has to maintain all the relevant records, registers and documents as required by the Labour Department, Regional Provident Fund Commission and Employees State Insurance Corporation or other local bodies as per the existing rules or as amended from time to time.
53. Due to any strike or lockout either in the shop or for any other reason, if the licensee is unable to function or his business is affected, the JSSHS shall not be liable for any loss, which the licensee may suffer in such an event.
54. On expiry of the license period or on termination of the license by the JSSHS on account of any breach on the part of the licensee, the possession of the schedule space of Cafeteria shall be taken back along with furniture, fittings, equipment and installation, if any, provided by JSSHS. Further, licensee shall remove his /their goods and other materials from the scheduled spaced immediately, failing which JSSHS reserves its right to remove such goods / materials at the cost of risk of the licensee and demand payment for such removal. If such payment is not made within 10 days, JSSHS shall be at liberty to dispose of the goods/materials of licensee by public auction to recover the cost. The licensee shall not entitle to raise any objection to such an eventuality.
The license herewith granted shall not be construed in any way as giving or creating any other right or interest in the said space to or in favor of the licensee but shall be construed to be a licensee in terms & conditions herein contained as per the agreement.
55. Indemnity – The bidder shall indemnify the institute against all actions, suits, claims and demand brought or made against it in respect of anything done or committed to be done by the bidder in execution of or in connections with the work of this contract and against any loss or damage to the hospital in consequence to any action or suit being brought against the bidder for anything done or committed to be done in the execution of this contract. The bidder will abide by the job, safety measures prevailed prevalent in India and will free the hospital from all demands or responsibilities arising from accidents or loss of life the cause of which is the bidder negligence. The bidder will pay all indemnities arising from accidents without any extra cost to hospital and will not hold the hospital responsible or obligated. The hospital authority may at its discretion and the hospital authority entirely at the cost of the bidder defined such suit, either jointly with the bidder or single in case the later chooses not to defend the case or if the case is not defined as per the satisfaction of the JSSHS.

**NAME OF WORK:- TENDER FOR RUNNING OF STAFF CANTEEN
JSSHS,JANAPURI, NEW DELHI FOR THE PERIOD OF TWO YEARS.**

TECHNICAL INFORMATION OF THE FORM

Annexure-I

1	Name of the Party	
2	Full Address of the Party	
3	Nature of firm/party (Tick whichever is applicable)	Proprietorship/Partnership/Private Limited/Public Limited/Hindu Undivided Family (HUF)
4	Name of Proprietor/Managing Partner/Managing Director	
5	Contact Details	Phone: Mobile: Email:
6	PAN	
7	GST No.	
8	Registration Number, if any	
9	FSSI Registration :	
10	License from MCD / Delhi Govt./ or the Govt. Agency	
11	EMD Details	1. Amount : 2. DD/BC No : 3. Date of Issue : 4. Name of issuing Bank :

9. Experience Detail, (Please attach enclosure if space is not enough to mention in same Proforma)

S.No	Name of Client/Organization/Department	Period of Contract	Whether Govt. /Autonomous/ Private	Whether Satisfactory Report Yes / No

Annexure: II

UNDERTAKING

1. I, the undersigned certify that I have gone through the terms and conditions mentioned in the tender document and undertake to comply with them.
2. The rates quoted by me are valid and binding upon me for the entire period of contract and it is certified that the rates quoted are the lowest quoted for any other institution/hospital in India.
3. The earnest money of Rs. _____ to be deposited by me has been enclosed herewith vide Demand Draft no. _____, Dt. _____, drawn on bank _____, Branch _____.
4. I/We give the rights to Director, JSSHS to forfeit the earnest money deposited by me/us if any delay occur on my/agent's part or failed to supply the article within the appointed time or the items of desired quality.
5. There is no vigilance/CBI case or court case pending against the firm.
6. I hereby undertake to supply the items as per directions given in the tender document/supply order within stipulated period.
7. I shall be vacating any space that may be provided to me by the hospital authority to carry out the job.
8. I have read the clause 8 of the above tender regarding the criteria of selection and shall abide by the same .

Place:

Date:

Signature of the bidder

Full Name:

Company Seal:

Annexure-3

PRICE BID

Name of the firm/Company	Monthly Rent bided in Rs. (in Figure)	Monthly Rent bided in Rs. (in words)

Signature of Proprietor/Authorized Signatory

Date:

Name of Proprietor/Authorized Signatory with seal.

(Rates quoted shall be valid for 180 days or till the award of the contract which ever is earlier). NO OVERWRITING/OVER CUTTING ALLOWED AND SHALL BE REJECTED IF ANY OVERWRITING ON THE RATES QUOTED.

Annexure-4

ITEMS WISE PRICE LIST

(Tender may include any other items if desired so and the decision shall be taken on the basis of averages.)

Sl. No	Name of Items	Menu	Qty.	Unit Rate (Rs.)
1	Standard Tea	Disposal cups used should be of 170 ml capacity	1 Cup	
2	Coffee with instant coffee powder	Disposal cups used should be of 170 ml capacity	1 Cup	
3	Bread Butter	2 Bread slices with 10 gms butter chiplet of total weight	70 gms.	
		Tomato Ketchup sachet salt/pepper	15 gms.	
4	Cutlet	Veg. Cutlets – 2 nos.	100 gms.	
		Tomato Ketchup sachet salt/pepper	15 gms.	
5	Idli	Idli – 4 nos.	200 gms.	
		Chutney (packaged)/Sambar	50 gms.	
6	Urad Vada	Urad Vada – 4 nos.	120 gms.	
		Chutney (packaged)/Sambar	50 gms.	
7	Upma	Upma	100 gms.	
		Chutney (packaged)	50 gms.	
8	Bread butter and omelette	Omlette of two eggs	90 gms.	
		2 Bread slices with 10 gms butter chiplet of total weight	70 gms.	
		Tomato Ketchup sachet salt/pepper	15 gms.	
9	Standard Thali Meals (Veg.)	Plain rice of fine quality	150 gms.	
		Parathan (2 nos.) or Chapati (4 nos.) or Puris (5 nos.)	100 gms.	
		Dal or Sambhar.	150 gms.	
		Mix Vegetable (Seasonal)	100 gms.	
		Vegetable curry (Seasonal)	100 gms.	
		Curd Or Sweet	40 gms.	
		Pickle in sachet	15 gms.	

10	Meals in Thails (Non-Veg.)	Plain rice of fine quality	150 gms.	
		Parathan (2 nos.) or Chapati (4 nos.) or Puris (5 nos.)	100 gms.	
		Dal or Sambhar (Thick Consistency)	150 gms.	
		Two egg curry	200 gms.	
		Curd or Sweet	100 gms. or 40gms.	
		Pickle in sachet	15 gms.	
11	Bread Pakora	01 Nos. (Staffed)	100 gms.	
12	Mix Veg. Pakora	100 gms.	100 gms.	
13.	Packed biscuits/mineral water etc	Not more than the MRP	As per items.	
14.	Meals in parts:	To be considered as mini meals 2 Roti /chapattis +Dal or any curry OR Rice+ Dal or any curry OR (may specify)	250 gms	
15.	Fruits salads	Good quality fruits may include apples/oranges/papaya etc	200 gms	
16.	Vegetable salads	Good quality vegetables may include cucumber/onion/carrot/ etc	200 gms	
17.	Veg Sandwiches	Containg good quality bread ,butter, veg/panner / cream etc	150 gms	
	Other items (Tender may specify contends and rates)			

Note: 1. Contractor has to maintain/provide good quality/brand products all the time & quote the rates accordingly. Special emphasis shall be given to the quality of oils and spices used in preparations of the items.

2. Pl. quote flat rates (do not quote in decimals).

3. Please be ensure that your low rates will not affects the quality of products, otherwise offer will be liable to rejected with discretion of Director, JSSHS

Signature of the Bidder

Name.....

Address.....

.....

CHECK LIST

CHECK LIST OF THE DOCUMENTS TO BE SUBMITTED WITH THE TENDER

Sl. No.	Description	Confirm (Yes/No)
1.	Technical Information form (annexure-I)	
2.	Earnest Money Deposit	
3.	Undertaking (Annexure-II)	
4.	Price Bid/List (Annexure-III & IV)	
5.	Pan/Tan /GST other statutory documents	
6.	3 Years experience certificate:	
8	Any other certificates /documents (to be specified)	