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Tender Information System

Print Preview (TENDER NOTICE)

Tender No.

(No. will be Generated after submitting this Form)

Name of Work

RUNNING TEA-COFFE & SNACKS KIOSK

Name of Department

Address for Tender Process

JANAKPURI SUPER SPECIALITY HOSPITAL,JSSH, C-2/B,
NEW DELHI

Subject

CATERING SERVICES;

Estimated Cost of Project

Rs.00

Earnest Money Deposit (EMD)

For Services Rs. 25000

Duration

2 Year(s) and 00Month(s)

Contact Person

Name

DIRECTOR-JSSH

Address

JANAKPURI SUPER SPECIALITY HOSPITAL,JSSH, C-2/B,
NEW DELHI

Tel.

25508550

Email

janakpurijssh@yahoo.com

Price of Tender Document

Rs. 00

**Start Date & Time for
Sale of Tender Document**

Time

11:40 PM

Date 30/11/2017

**Last Date & Time for Sale of
Tender Document**

Time

2:30 PM

Date 06/12/2017

Start Date & Time for Bidding

Time

11:40 AM

Date 30/11/2017

Last Date & Time for Bidding

Time

1:00 PM

Date 06/12/2017

Tender Document Downloadable

Yes

Other Details

AS PER TENDER DOCUMENT

Special Conditions

AS PER TENDER DOCUMENT

Signature with Stamp

Name:

Designation:

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Thursday, November 30, 2017 11:44:13 AM

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GOVERNMENT OF N.C.T. OF DELHI
JANAKPURI SUPER SPECIALITY HOSPITAL

C-2/8, JANAK PURI, NEW DELHI-110 058

No. F 2(71)/CTB/JSSH/Kiosk-Booth/2017-18/

Dated:

LIMITED TENDER ENQUIRY FOR RUNNING TEA-COFFEE & SNACKS KIOSK

Janakpuri Super Specialty Hospital Society-JSSHS is an autonomous evolving Post Graduate Institute registered under Society Act under National Capital Territory Government of Delhi. This institute is customer and eco-friendly. Janakpuri Super Specialty Hospital- Society caters close to 300,000 Outdoor patients (OPD) per year along with Indoor facilities.

- ❖ **The Employees of JSSHS are committed and believe in qualitative services with quantity to follow .**
- ❖ **The Laboratories are NABL accredited since 2015 with complete automation, Laboratory Information System-LIS is in place and the patients can access digitally signed PDF reports through URL in SMS sent to patients.**
- ❖ **Non-invasive cardiology facilities like Echocardiogram, Trans-thoracic echocardiogram, Transoesophageal Echocardiogram (TEE), TMT, Long-term Holter monitoring, Head Up Tilt Test-HUTT and Pulmonary Function Tests etc are fully functional.**
- ❖ **International standard Cath Lab is serving community with Angiography, Balloon Angioplasty, Stenting, Temporary and Permanent pace maker placement and intra cardiac devices implantation with high standards.**
- ❖ **Similarly in Gastroenterology Upper and Lower GI Endoscopy services are available on regular basis.**
- ❖ **Neurodiagnostic services like EEG, Electromyogram (EMG), Nerve Conduction Velocity (NCV) studies etc are fully functional**
- ❖ **Sleep study and Video Epilepsy Monitoring Unit will soon be available.**
- ❖ **We specifically maintain high human values and serve senior- senior citizens above the age of 70 years and for them all the facilities are available under one roof at ground floor.**
- ❖ **This Institute received FICCI Healthcare Excellence Award for customer services in the year 2014.**
- ❖ **Continuing Medical Education programs, updation of medical fraternity and Public Education Awareness sessions are regularly organized.**
- ❖ **We treat PERSONS WITH SUFFERINGS as GUESTS.**

2. Sealed tenders are invited from experienced and reputed caterers of Tea, Coffee, Milk, Cold Beverages & Snacks for running the kiosk on subsidized rates in Hospital for hospital staff and patients. The initial contract shall be valid initially for two year, extendable for next one year, subject to satisfactory performance.

3. **Issue of Tenders: Date of release of tender is 25.11.2017 at 10:00 am.**

4. Quotations shall be addressed to addressed to the " Director, JANAKPURI SUPER SPECIALITY HOSPITAL C-2/B, JANAKPURI NEW DELHI-110058 and contained in a sealed cover with the subject of the tender superscripted on the top of the envelop as: "TENDER ENQUIRY FOR RUNNING TEA-COFFEE & SNACKS KOISK" Due on:- 8.12.2017
5. The quotation complete in all respects, should either be sent by post or placed in the tender box kept in the hospital in MS office so as to reach this office before 12.30 P.M. on 08.12.2017. The tender box will close at 1:00pm. After that no quotations will be received. The box will open at 11:30 am on 11.12.2017
6. Quotations received after the due date and time will not be entertained in any case. The quotation will be treated as firm offer and must remain open for acceptance.
7. Tender document can be downloaded from [www.delhigov.in /govtprocurement.delhi.gov.in](http://www.delhigov.in/govtprocurement.delhi.gov.in) website of Delhi Govt. or can be obtained from care taker branch of hospital free of cost.
8. Reserve price of license fee: Not below Rs: 3500/- per month & actual electricity bill.

General Terms and Conditions:

1. The tenderer/contractor will have to deposit earnest money of Rs: 25,000/-(Rs: Twenty five thousand only) in the shape of FDR of any scheduled bank in the name of the Director, *JANAKPURI SUPER SPECIALITY HOSPITAL*, New Delhi along with the other documents..
2. The following documents are mandatory for bidders as following.
 - GST/ FSSI/VAT Registration as applicable.
 - PAN number.
 - Experience of minimum of three years in the same line.
 - Certificate of registration with appropriate authority.
2. The tender should be submit the above mentioned self attested documents along with EMD, acceptance of the tender and Annexure-1&II.
3. The tender will be evaluated on the basis of quoted license fees in annexure-I; and fulfillment of above all mentioned documents, EMD and quality/rates of items as per Annexure-11. Bidder not submitting any of documents, the bid will be summarily rejected.
4. The tender will be awarded on the maximum quoted monthly license fees. In case of two or more tenderers quoting same price, then the tender will be awarded to one who quotes lowest average rates on the eatable items mentioned in annexure-II.
6. The contractor shall deposit a sum equal to 10% of the total license fee payable for 3 years. in advance as security money to be deposited in the Nationalized Bank in the shape of Fixed Deposit in favor of Director, JSSH, New Delhi till the expiry of contract. The proof of security deposit has to be produced before taking over the possession of Kiosk and starting of the services.

7. The tenderer/contractor shall be required to erect the kiosk sizing 10' (L) X 10' (W) X 9' (H) with his own expenses and will provide canopies with chairs. Only 02 power points and 04 light points shall be allowed in this kiosk. The contractor will arrange one vending machine for tea/coffee within that space. Cooking in any form is not allowed. LPG gas cylinder will not be allowed. Only reheating of prepared food items will be allowed in electrical gadget.
8. The tenderer/contractor will have to take electricity connection/sub-meter & will pay the electricity bill. The tenderer/contractor shall make arrangement of Fire safety measured at his own cost.
9. The contractor shall pay the license fee as applicable by the 7th of each calendar month. In the event of late payment, a sum of Rs. 250/- per day shall be levied towards penalty for late payment from 8th onwards till 15th day of the month. Thereafter a penalty of Rs: 500/- per day i.e from 16th day onwards of the month will be charged till the receipt of license fee along with penalty. In any cases, the payment of license fee together with penalty is required to be made on or before the last day of the month.
10. The tenderer/contractor shall keep the kiosk clean and shall not allow anything to be done herein which may endanger the adjacent building to be damaged by the fire and will handover the said space in good condition to the Govt. on termination of this contract.
11. The tenderer/contractor shall abide by the Municipal bye-laws related to sale of edibles and beverages and would obtain the necessary license from the competent authority.
12. Minimum three year practical experience in catering & hospitality industry with reputed domestic and international organization is required.
13. Running of state/central government assignment will be an added benefit.
14. I.S.O certified companies would be preferred.
15. Must have professional qualified and experienced staff.
16. The food items sold in the said kiosk shall be fresh, wholesome and of good quality of their respective kind and obtained from approved sources. The hospital shall have the right to stop the sale of any article or dispose of any article kept for sale in the said kiosk, which is not considered safe for human consumption.
17. The tenderer shall deploy minimum number of workers. All workers/ employees will have to be verified by the tenderer from the police station. and only police verified and medically fit workers shall be allowed to work in the kiosk. All the workers will wear clean and proper uniforms with their nameplates. Child labour will be strictly prohibited.
18. The tenderer shall abide by Minimum Wages Act and the contract labour Act as applicable from time to time for the workers prominently employed by him.
19. The tenderer shall display all approved rates at the site of sale.

20. The tenderer /Contractor shall abide by all the rules and regulations and other laws of the land including VAT / GST etc.
21. The tenderer /Contractor shall keep a complaint book in a conspicuous place in the said kiosk to record complaint if any of the consumers and shall be open for inspection by persons duly authorized by the Director, JSSH.
22. The tenderer /contractor shall provide necessary worker/helper for the proper carrying out of the contract on his own expenses and such workers/helpers shall be in properly and neatly dresses.
23. The dealing of the contractor and his staff with the customers shall be very polite. The surroundings and the kiosk shall be well maintained and hygienic conditions of shall be of highest order.
24. The contractor shall arrange and maintain all the necessary furniture tables (marble topped) and equipment, crockery etc. at his own cost for carrying out this contract. He /She shall always keep till kiosk occupied by him under this contract clean and in a sanitary condition to the satisfaction of the Govt. and open to inspection of any authorized agent of the Govt. at any time. The electric bulbs/tubes for the said kiosk shall be fitted by the tenderer/contractor at his own cost. Three adequately sized covered dustbins for waste disposal of paper plates etc. will be maintained at kiosk by the contractor.
25. The tenderer /contractor shall not exhibit in the said kiosk any printed or written notice or advertisement of any kind except concerning his own trade. The hospital reserves the right to advertise or give the right to advertise to third party on the panel or on top of the kiosk.
26. The hospital shall not be held responsible for any loss or damage occurring to any good, stores or articles intended for sale that may be kept in the said kiosk. The tenderer/contractor shall not sublet or use the rooms otherwise that for the purpose of this agreement or shall not make or permit to be made any structural additions and alternations to the same without the previous sanction of the Director JSSH.
27. In case of any dispute, the decision of the Director, JSSH, or any other officer of the Hospital authorized by the Director in this regard shall be final and binding. Jurisdiction of Court will be in Delhi only.
28. The said kiosk shall be kept open from 24x7 or atleast till 10 PM or as per the order of hospital authority. On the expiry or termination of the contract, the said kiosk shall be vacated peacefully by the contractor.
29. On failure of the tenderer / contractor to vacate the said kiosk as provided in Clause 28, the caterer shall be liable to pay penalty for the period of such unauthorized occupation @ Rs.500/• per day for each default.
30. All food items must be of highest quality and brand and should be properly covered.

Any stale food items if found in the kiosk shall be penalized at Rs1000/- per incident.

31. The staff operating the Kiosk should maintain hygienic condition, should wear cap / gloves / wear proper neat uniform , failure to adhere to this conditions shall invite a penalty of Rs.500/- per incident.
32. All utensils / crockery items should be of good quality and well cleaned. Any broken articles should be removed immediately. The disposable cups/plates etc. is used should be of highest grade/quality.
33. The said kiosk shall not be used for residential purpose or any other illegal activity.
34. The premises will be inspected at the regular basis and a diary of the same will be maintained at the Care Taking Branch.
35. The tenderer/contractor shall have to submit list of edible items to be sold alongwith his tender rate.
36. The decision of the expert committee constituted by the hospital authorities regarding approval of rates will be final. No complaint in this regard will be entertained. Only approved items would be sold from the Kiosk.
37. The performance of the firm will be reviewed quarterly. In case the performance is not found satisfactory regarding cleanliness of the premises, food hygiene and excess rate charged or violation of any of the term & condition, the tenderer / contractor shall be liable to pay a penalty of Rs:500/- per incident if not mentioned above for each default which shall be imposed by the competent authority of the hospital and for each subsequent default the contract can be terminated without any notice.
38. Director(JSSH) has the right to terminate the contract without assigning any notice/reason and to forfeit the security deposit in case of observing any breach of terms and conditions of the contract on the part of contractor/tendered.
- 39 The contractor shall comply with latest regulation & laws regarding packaging of food items as per Delhi Govt. i.e use of eco-friendly and biodegradable material like paper Jute etc for packaging and distribution of food items, and in any case, use plastic bags are not permissible.
41. Tender document can be downloaded from www.delhigov.in/www.jsshs.org website of. or can be obtained from CTB free of cost.
42. NO ITEMS SHALL BE ALLOWED TO BE SOLD WITHOUT THE APPROVAL OF COMPETENT AUTHORITY.

(Dy Director, JSSHS)

ACCEPTANCE OF THE TENDER

The above terms and conditions are acceptable to me/us. I/we bound myself / ourselves to observe them in the event my/our tender being accepted.

Signature of tenderer with seal

Date

Witnesses:

01.....

02.....

Annexure-I

PRICE BID

Name of the firm/Company	Monthly Rent bided in Rs. (in Figure)	Monthly Rent bided in Rs. (in words)

Signature of Proprietor/Authorized Signatory

Date:

Name of Proprietor/Authorized Signatory with seal.

(Rates quoted shall be valid for 180 days or till the award of the contract which ever is earlier). NO OVERWRITING/OVER CUTTING ALLOWED AND SHALL BE REJECTED IF ANY OVERWRITING ON THE RATES QUOTED.

Annexure-II

RATES FOR EATABLE ITEMS.**1. Hot Drinks**

S.No.	Name of the Item	Qty.	Rates in	Rates in Words
1.	Hot Tea, with Tea Bag in food grade cups	130 ml		
2.	Hot Coffee in food grade cups	130 ml		
3.	Espresso Coffee in food grade cups	130 ml		
4.	Tomato/Veg Soup	130 ml		

2. Cold Drinks

S.No.	Name of the Item	Qty.	Rates in	Rates in Words
1.	Cold Soft Drinks (of standard Company)		As per MRP	As per MRP
2.	Cold Tetra Pac Juices/ Milk Products		As per MRP	As per MRP
3.	Cold Mineral Water Bottles- (of standard company)		As per MRP	As per MRP

3. Packed Items

S.No.	Name of the Item	Qty.	Rates in	Rates in Words
1.	Biscuits (Of standard Company)		As per MRP	As per MRP

4. Fresh Snacks

S.No.	Name of the Item	Qty.	Rates in	Rates in Words
1.	Samosa (standard size)	1 piece		
2.	Fresh Vegetable sandwich	1 piece		
3.	Fresh Vegetable petty	1 piece		
4.	Fresh Veg burger	1 piece		
5.	Paneer /Spring Roll	1 piece		

6.	Veg. Pizza	1 piece		
7.	Brownie std size	1 piece		
8.	Truffle Pastry	1 piece		
9.	Packed Mini Lunch (Veg.)	May contain Rice/chapati/ Sabji&Dal/R ajama/curry		

Dated:

Signature of Proprietor/Authorized Signatory

Date:

Name of Proprietor/Authorized Signatory with seal.